

PRESENTATION PROPOSAL
Building Communities Conference & Trade Show
September 8-9, 2023



We are looking for engaging, timely, and relevant sessions on a wide range of topics, including practice, accessibility, community, sustainability, historic preservation, and more. Interactive presentations are highly encouraged, as are panel presentations and sessions that qualify for HSW credit. Due to the current situation, we may need accepted presentations to be formatted in digital form.

Email completed application form to: msustaeta@lrgvaia.org

Presenter’s Name(s)	Organization Name		
Address	City	ST	Zip
Telephone	Email		
Program Title			
Program Length	<input type="checkbox"/> 60 minutes <input type="checkbox"/> 90 minutes		

TOPICS: Check one	<input type="checkbox"/> Codes & Regulations <input type="checkbox"/> Project Planning & Design <input type="checkbox"/> Practice Management	<input type="checkbox"/> Programming & Analysis <input type="checkbox"/> Art & Architecture <input type="checkbox"/> Project Planning & Documentation	<input type="checkbox"/> Construction & Evaluation <input type="checkbox"/> Project Management <input type="checkbox"/> General
BENEFITS:	<ul style="list-style-type: none"> Earn valuable AIA/CES credits for presentation. Enhance your credibility among building industry professionals. Receive complimentary conference registration and social events tickets as a presenter. 		
SPEAKER REQUIREMENTS:	<ul style="list-style-type: none"> Incorporate visuals/handouts. Allow for discussion and interaction. 		
AIA/CES CONDITIONS:	<ul style="list-style-type: none"> Program attendees are eligible for AIA/CES credits. Presentation must comply with AIA/CES guidelines. Program format: 60 minutes and 90 minutes 		
EXPENSES:	<ul style="list-style-type: none"> All travel and accommodations shall be the responsibility of the presenters or their sponsors. 		
AUDIENCE:	<input type="checkbox"/> Architects <input type="checkbox"/> Contractors <input type="checkbox"/> Engineers	<input type="checkbox"/> Interior Designers <input type="checkbox"/> City Officials <input type="checkbox"/> Planners	<input type="checkbox"/> Educational Facility Managers <input type="checkbox"/> Landscape Architects <input type="checkbox"/> Interns and Associates

ABOUT THIS COURSE: Briefly describe your proposed program. If the program is accepted, this text will be published in the program booklet – it should **SELL** the presentation in 100 words or less. Describe precisely what the session will be.

Description (100 words or less):

List four (4) learning objectives or outcomes for the session’s participants. What will participants be able to do as a result of their participation? It is suggested you make your objectives action-oriented: for example, “Participants will diagram, list, analyze, develop,

etc.” or, “Participants will be able to identify, calculate, apply, etc.” (Submittals without four clear learning objectives will not be considered). For HSW presentations, please include how the requirements will be met.

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List two references that may be contacted that know your presentation skills
1. 2.
<p>ALL HSW presentations MUST include a justification. Please indicate whether your presentation will qualify for Health, Safety, and Welfare (HSW) Learning Units, and explain specifically how your presentation will meet the CES requirements.</p> <p><input type="checkbox"/> Yes <input type="checkbox"/> No</p> <p>A minimum of 75% (3 of 4 objectives) of the program’s content must relate to one or more of applicable subject areas, including (but not limited to) accessibility, building design, codes, energy efficiency, materials and systems, preservation, building security, structural issues, sustainable design, etc. Please review and comply with AIA’s HSW Credit Standards . The AIA-LRGV reserves the right to request additional information to verify session content and to change HSW designation to meet CES requirements.</p>

Notes:

- Fees & Expenses:** Speakers who participate in the Building Communities Conference do so *pro bono*... over 40 industry wizards contribute their wisdom each year. **Presenters may attend all BCC continuing education programs and socials free of charge.**
- Presenters' Names:** Please be sure the names and other information you are providing are legible, accurate, and include appropriate designations (AIA, P.E., IIDA, ASLA, etc.). If accepted, this information will be published in the Building Communities Conference Program.
- Acknowledgement:** If you **do not** receive a confirmation, we did not receive your submittal, and it will not be considered as a program for the Building Communities Conference.
- If selected, you will be notified by email in early September 2019.
- All the following requirements must be checked.
 - If selected as a presenter, I will submit a signed [Speaker Agreement](#) upon notification of acceptance.
 - If selected as a presenter, I understand that I am responsible for **either** a 60 minute **or** a 90-minute program.
 - If selected as a presenter, I understand that **I am responsible for paying all travel-related expenses.**

(All presentation rooms will be equipped with a projector, screen, and microphone)
 Please bring your own laptop/device